

2019 CALL FOR APPLICATIONS VILLA KUJOYAMA PROGRAM

GENERAL TERMS AND CONDITIONS AND REGULATIONS

Villa Kujoyama, built in 1992 by architect Kunio Kato on the Higashiyama mountain in Kyoto, serves as a venue for cross-disciplinary exchanges in the aim of strengthening the intercultural dialogue between France and Japan.

Residents are called on to build work relations with the professional academic, artistic and cultural environments of Kyoto, the Kansai Region as well as in the entire archipelago. In this aim, they can rely on the Villa's team as well as on the French Cultural Network in Japan, comprised of, along with the Villa, five branches of the Institut Français of Japan (Fukuoka, Kyoto, Osaka, Tokyo, Yokohama), 4 Alliances Françaises (Nagoya, Sapporo, Sendai, Tokushima) and a research institute (Tokyo).

The Villa Kujoyama is an establishment of the Institut Français of Japan. It benefits from the support of the Bettencourt Schueller Foundation and the Institut Français.

Residency Conditions

Villa Kujoyama offers three different program categories:

- **Solo:** A research and creation project is presented by a French or foreign applicant residing in France for at least five years.
- **Team:** A common project is presented by two French or foreign applicants residing in France for at least five years.
- **Duo:** A common project is presented by a French or foreign applicant residing in France for at least five years together with a Japanese applicant residing in Japan.

Residency Dates and Period

The residency project can be carried out from January to December 2019.

The residency period shall be for a period of 2 to 6 months depending on the following program category:

- **Solo:** 3 to 6 months
- **Team:** 2 to 3 months
- **Duo:** 2 to 3 months

The applicant may express his/her preferences regarding his/her residency period. However, the Pre-selection Committee reserves the right to adjust this period and its duration in accordance with availabilities in terms of accommodation and the 2019 calendar of events.

In no case can the stays be fractioned or carried over to the following year.

Disciplines concerned

Villa Kujoyama welcomes artists from the following fields of creation:

- Architecture/Landscaping/Urban Planning
- Street arts/Circus/Puppets
- Digital arts and digital production/Video games
- Visual arts
- Comic arts
- Cinema (animation/creative documentary)/Video
- Art Critics and Exhibit Curators
- Dance/Performing arts
- Design/Graphic arts
- Gastronomy
- Books (Literature/Children's literature)
- Crafts
- Fashion
- Classical music/Contemporary music
- Current music/Jazz
- Photography
- Theater

The applicants are invited to sign up for the discipline in which they are professionally acknowledged in the case of a multidisciplinary project.

Selection Criteria

In addition to an assessment of the applicant's professional path, special attention will be paid to the quality and finality of the project. The selection shall also be based on the applicant's ability, for the purpose of a research residency in Japan, the work protocol envisaged, and the contacts already established on location.

Furthermore, the applicant is expected to maintain a dialogue regularly with the Villa's team as well as with the other residents, and develop contacts at the professional level and with Japanese cultural and academic networks.

Selection Process and Calendar

The selection process is carried out in several stages:

- **The Advisory Board** examines all the applications, preselects and auditions the applicants.
- **The Final Selection Committee** rules on all applications and appoints the residents. Its decisions cannot be contested.

Results

- The applicant shall be informed personally on completion of the Final

- Selection Committee's decision.
- The applicants selected will be announced on the Institut Français and the Institut Français of Japan/Villa Kujoyama websites.
- A Press Release shall be issued by the Institut Français to this effect.

Launch of the 2019 Call for Applications	November 13, 2017
Closing date for the 2019 Call for Applications	February 9, 2018
Dates the Preselected Candidates will be called on for an Audition	May 16-23, 2018
Audition Period	June 7-13, 2018
Final Selection Committee's announcement of the results	June 2018

Eligible Applicants

Professional activity

- Holding a degree for at least five years
- Artists working in the abovementioned fields
- Involved in a professional approach for at least five years
- Free with regard to their professional activity for the residency period

Nationality/Residing in France and in Japan

- Are of French nationality or have been residing in France for at least five years
- Are of Japanese nationality and reside in Japan for the Villa Kujoyama Duo program

Rules for Accumulating Applications

- Have not applied to the Villa Kujoyama residency program in the last two years. A minimum period of three years shall apply for applicants who are resubmitting an application.
- Have not benefited from another residency program of the Institut Français for at least three years, i.e. 2016 (included).
- Have not accumulated a subsidy granted on public funds in the same year and for the same project.

No age limit is required.

The hosting conditions at the Villa Kujoyama do not enable more than two people to be admitted per project. Groups, artist groups, companies, troupes exceeding this number shall not be included in this program.

The Residency

Financial Terms

A monthly amount shall be allocated to residents as follows:

- **Solo:** The resident shall receive a monthly allowance of **2 100 Euros**
- **Team:** Both residents shall receive a monthly allowance of **1 600 Euros.**
- **Duo:** Both residents shall each receive a monthly allowance of **1 600 Euros.**

Transport

The Institut Français shall pay for a round trip ticket (France-Osaka) for a maximum amount of **1,400 Euros** for residents in the Solo or Team program.

Within the scope of the Duo program, the Japanese resident shall not benefit from the handling of transport to Villa Kujoyama.

Accommodation

Villa Kujoyama can provide six 6 studio-apartments, a duplex of a surface area of 64 square meters (each with a kitchen, bathroom and two single beds).

Each resident shall benefit by a studio-apartment.

Assistance

According to the first research stages and contacts established by the resident, the Villa Kujoyama team shall assist said resident upstream, during and on completion of the residency period, by providing individual support and a network for finalizing the research project.

Furthermore, the Residency Center of the Institut Français shall be able to, on completion of the stay, bring the resident in contact with different cultural partners depending on the nature and state of progress of the project.

Equipment provided

- A multipurpose room with hardwood floors and audiovisual equipment (5m x 2.8m screen, video projector, Mac computer, microphones, loudspeakers) and a tuned piano. This room, measuring 90 square meters, is suitable for dance, theater, music, cinematographic screenings and conferences.
- Pierre Bergé Hall is provided to enable residents to welcome outside visitors.

The reading room is equipped with a library comprised of works by residents since 1992, a PC computer, laser printer/scanner, A3 inkjet printer and dual scan LED.

Terms of the Stay

The Villa Kujoyama studio-apartments shall be dedicated solely to artistic research work. No person not included in the project shall be entitled to stay there. Residents wishing to welcome those close to them must find accommodation outside Villa Kujoyama.

Submission of Applications

Applications must be submitted on the IFPROG: <http://ifprog.institutfrancais.com> platform. Applicants must set up an account when this concerns first registration. Only projects submitted via this interface shall be reviewed. It is not authorized to submit two or several applications, this bringing about the *de facto* deletion of all applications coming from the same applicant.

Two applicants who have come together for the same project must sign up, fill in their identity information and download their respective documents (ID card or passport, photograph, résumé, artistic file, etc.) on the same registration form. Should any of these documents be missing, the application shall not be accepted.

Priority shall not be given to an application submitted by a former resident.

Application File

Each application file must include the following information:

- Name of the project and description
- Where indicated “Speakers/Artists”, you must indicate your surname and first name
- An ID photograph
- A detailed description of the project (a maximum of 10 pages) specifying the reasons for the request, the nature of the research project, its relation to the location and length of the stay, references from institutions and personalities contacted as well as the finality of the project
- A detailed résumé including the applicant’s details: current address, e-mail address, telephone number and date of birth
- One or several letter(s) of recommendation (a maximum of 4) from people with in-depth knowledge of the applicant's work (professionals, research directors, or any other qualified French or foreign personality). The authors of the letters must sign said recommendations in writing.
- A digital artistic file
- A recto-verso photocopy of a valid ID card or passport
- A photocopy of a valid residence permit for foreigners residing in France
- Visuals, videos, etc. may be added via additional links.
- A signed and dated declaration on one’s honor certifying have read the General Terms and Conditions and Regulations, also indicating in writing, “signed as agreed”.
- A declaration acknowledging that you are the sole author (indicating the co-authors if this is the case) of the works mentioned in your application file
- A declaration certifying that you are free of any professional activity for the duration of your residency period
- Proof of address (electricity, water or telephone bill, etc.) in your name, issued within the last six months

The names of the attached files must not include any space or accent, the total weight of the application file not exceeding 200 Mb.

Only files that are complete and in compliance with the required terms of the regulations and the closing date shall be taken into consideration. Applications remaining in “draft” mode will not be taken into consideration. Any false declaration shall *ipso jure* make the application null and void.

We strongly advise you not to wait for this date so as to avoid any overcrowding at the website.

Once the application has been sent, each application shall receive an acknowledgement of receipt by e-mail.

Closing date for the application: **February 9, 2018**

For further information, you can contact Glenda Laporte, Residency Center Project Manager: glenda.laporte@institutfrancais.com - Tel: +33 1 53 69 83 32

